

Financial Statements of

**BRAMPTON CALEDON
COMMUNITY LIVING**

And Independent Auditors' Report thereon

Year ended March 31, 2019



KPMG LLP
Vaughan Metropolitan Centre
100 New Park Place, Suite 1400
Vaughan ON L4K 0J3
Canada
Tel 905-265-5900
Fax 905-265-6390

INDEPENDENT AUDITORS' REPORT

To the Members of Brampton Caledon Community Living

Opinion

We have audited the financial statements of Brampton Caledon Community Living (the Entity), which comprise:

- the statement of financial position as at March 31, 2019
- the statement of operations for the year then ended
- the statement of changes in net assets for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the “financial statements”).

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at March 31, 2019, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "***Auditors' Responsibilities for the Audit of the Financial Statements***" section of our auditors' report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.



Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.
- The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.



Page 3

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

KPMG LLP

Chartered Professional Accountants, Licensed Public Accountants

September 26, 2019

Vaughan, Canada

BRAMPTON CALEDON COMMUNITY LIVING

Statement of Financial Position

March 31, 2019, with comparative information for 2018

	2019	2018
Assets		
Current assets:		
Cash (note 2)	\$ 2,362,470	\$ 2,008,002
Accounts and grants receivable (note 9)	380,151	340,632
Inventory	-	5,659
Prepaid expenses	294,000	150,773
	<u>3,036,621</u>	<u>2,505,066</u>
Capital assets (note 3)	2,358,495	2,082,255
	<u>\$ 5,395,116</u>	<u>\$ 4,587,321</u>

Liabilities and Net Assets

Current liabilities:		
Accounts payable and accrued liabilities (note 4)	\$ 2,331,849	\$ 1,892,014
Accrued vacation pay (note 8)	963,875	1,017,311
Deferred revenue	125,914	86,853
	<u>3,421,638</u>	<u>2,996,178</u>
Deferred contributions related to capital assets (note 5)	261,102	328,273
Net assets:		
Invested in capital assets (note 6)	2,097,393	1,753,982
Internally restricted (note 7)	191,335	188,653
Unrestricted (note 8)	(576,352)	(679,765)
	<u>1,712,376</u>	<u>1,262,870</u>
Commitments (note 10)		
Economic dependence (note 13)		
	<u>\$ 5,395,116</u>	<u>\$ 4,587,321</u>

See accompanying notes to financial statements.

On behalf of the Board:

Director _____ Director

BRAMPTON CALEDON COMMUNITY LIVING

Statement of Operations

Year ended March 31, 2019, with comparative information for 2018

	2019	2018
Revenue:		
Ministry of Children, Community and Social Services	\$ 25,023,012	\$ 22,554,446
Resident fees	1,739,077	1,681,166
Region of Peel	1,307,366	1,158,777
Program fees	810,433	629,826
Vocational programs support	264,278	203,590
Other grants, fees and rebates	134,043	102,077
Amortization of deferred contributions related to capital assets (note 5)	80,283	211,125
United Way of Peel	60,600	58,874
Administrative fees (note 9)	59,400	59,700
Donations and fundraising (note 13)	21,798	25,559
Gain on disposal of capital assets	-	2,780
	<u>29,500,290</u>	<u>26,687,920</u>
Expenses:		
Residential services (note 9)	18,743,984	17,159,512
Community supports	5,260,060	4,936,904
Transfer payment flowthroughs	1,732,860	1,251,467
Early childhood education services	1,298,432	1,163,817
Respite	1,266,104	1,353,161
Amortization of capital assets	600,391	590,962
United Way of Peel Initiative	60,600	58,874
Other	14,451	85,767
Loss on disposal of capital assets	73,902	-
	<u>29,050,784</u>	<u>26,600,464</u>
Excess of revenue over expenses	\$ 449,506	\$ 87,456

See accompanying notes to financial statements.

BRAMPTON CALEDON COMMUNITY LIVING

Statement of Changes in Net Assets

Year ended March 31, 2019, with comparative information for 2018

				2019	2018
	Invested in capital assets (note 6)	Internally restricted (note 7)	Unrestricted (note 8)	Total	Total
Balance, beginning of year	\$ 1,753,982	\$ 188,653	\$ (679,765)	\$ 1,262,870	\$ 1,175,414
Excess (deficiency) of revenue over expenses	(594,010)	2,682	1,040,834	449,506	87,456
Net change in investment in capital assets	937,421	-	(937,421)	-	-
Balance, end of year	\$ 2,097,393	\$ 191,335	\$ (576,352)	\$ 1,712,376	\$ 1,262,870

See accompanying notes to financial statements.

BRAMPTON CALEDON COMMUNITY LIVING

Statement of Cash Flows

Year ended March 31, 2019, with comparative information for 2018

	2019	2018
Cash provided by (used in):		
Operating activities:		
Excess of revenue over expenses	\$ 449,506	\$ 87,456
Items not involving cash:		
Amortization of capital assets	600,391	590,962
Loss (gain) on disposal of capital assets	73,902	(2,780)
Amortization of deferred contributions related to capital assets	(80,283)	(211,125)
Changes in non-cash operating working capital:		
Accounts and grants receivable	(39,519)	(43,870)
Inventory	5,659	(1,869)
Prepaid expenses	(143,227)	1,431
Accounts payable and accrued liabilities	439,835	331,621
Accrued vacation pay	(53,436)	(2,456)
Deferred revenue	39,061	(88,609)
	1,291,889	660,761
Financing activities:		
Deferred contributions related to capital assets	13,112	108,300
Investing activities:		
Additions to capital assets	(981,194)	(544,261)
Proceeds on disposal of capital assets	30,661	5,172
	(950,533)	(539,089)
Increase in cash	354,468	229,972
Cash, beginning of year	2,008,002	1,778,030
Cash, end of year	\$ 2,362,470	\$ 2,008,002

See accompanying notes to financial statements.

BRAMPTON CALEDON COMMUNITY LIVING

Notes to Financial Statements

Year ended March 31, 2019

Brampton Caledon Community Living (the "Organization") is a non-profit organization, incorporated under the laws of Ontario without share capital by Letters Patent dated December 31, 1962. The Organization supports individuals with intellectual disabilities in Brampton and Caledon by providing residential, educational, recreational, employment, and community participation support services. The Organization is a registered charity under registration number 10680 5880 RR0001 with Canada Revenue Agency, and accordingly, is exempt from taxes, provided certain requirements of the Income Tax Act (Canada) are met.

1. Significant accounting policies:

These financial statements have been prepared by management in accordance with Canadian Accounting Standards for Not-For-Profit Organizations in Part III of the Chartered Professional Accountants of Canada Handbook.

(a) Revenue recognition:

The Organization follows the deferral method of accounting for contributions. Deferred contributions include subsidies and grants from governments which are restricted for the purchase of capital assets.

Under the Broader Public Sector Accountability Act, 2010 and Regulations thereto, the Organization is funded primarily by the Province of Ontario in accordance with budget arrangements established by the Ministry of Children, Community and Social Services and the Ministry of Children and Youth Services. Operating grants are recorded as revenue in the period to which they relate. Grants approved but not received at the end of an accounting period are accrued. Where a portion of a grant relates to a future period, it is deferred and recognized in that subsequent period. These financial statements reflect agreed arrangements approved by the Ministry of Children, Community and Social Services and the Ministry of Children and Youth Services with respect to the year ended March 31, 2019.

Revenue from specified donations and fundraising activities is recognized in the year in which the activities occur and in the year of the related expenditures.

Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Revenue related to client contributions, provincial government grants and subsidies, income from services rendered and investment income is recorded as it is earned.

Contributions restricted for the purchase of capital assets are deferred and amortized into revenue on a straight-line basis, at a rate corresponding with the amortization rate for the related capital assets.

BRAMPTON CALEDON COMMUNITY LIVING

Notes to Financial Statements (continued)

Year ended March 31, 2019

1. Significant accounting policies (continued):

(b) Capital assets:

Capital assets are recorded at cost less accumulated amortization. Repairs and maintenance costs are charged to expense. Betterments which extend the life of an asset are capitalized. When a capital asset no longer contributes to the Organization's ability to provide services, its carrying amount is written down to its residual value.

Capital assets are amortized over the estimated useful lives using the following methods and annual rates:

Asset	Basis	Rate
Buildings	Declining balance	4%
Furniture and equipment	Declining balance/straight line	5 - 20%
Vehicles	Declining balance	30%
Leasehold improvements	Straight line	Over the lease term plus one renewal period

(c) Financial instruments:

Financial instruments are recorded at fair value on initial recognition. Equity instruments that are quoted in an active market are subsequently measured at fair value. All other financial instruments are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The Organization has not elected to carry any such financial instruments at fair value.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method.

BRAMPTON CALEDON COMMUNITY LIVING

Notes to Financial Statements (continued)

Year ended March 31, 2019

1. Significant accounting policies (continued):

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the Organization determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the Organization expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future period, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

(d) Inventory:

Inventory consists of various production supplies. Inventory is valued at the lower of cost on a first-in, first-out basis, and net realizable value. Net realizable value refers to the amount the Organization expects to realize from the sale of the inventory in the ordinary course of business less direct costs to sell. Cost of sales includes all costs of inventory recognized and is included in vocational expense in the year.

(e) Related entity:

The financial position and results of operations of an entity administered by the Organization's executive is not in the Organization's financial statements. Refer to note 9 for disclosure of this entity's financial information.

(f) Use of estimates:

The preparation of the financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the year. Significant items subject to such estimates and assumptions include the carrying amount of capital assets, and assets and obligations related to employee future benefits. Actual results could differ from those estimates.

BRAMPTON CALEDON COMMUNITY LIVING

Notes to Financial Statements (continued)

Year ended March 31, 2019

2. Line of credit:

The Organization has a line of credit in the amount of \$500,000, which bears interest at bank prime plus 1.00%, is secured by a general security agreement and is due upon demand. As at March 31, 2019 and 2018, the line of credit had not been utilized.

3. Capital assets:

			2019	2018
	Cost	Accumulated amortization	Net book value	Net book value
Land	\$ 132,548	\$ -	\$ 132,548	\$ 132,548
Buildings	614,054	334,858	279,196	291,404
Furniture and equipment	652,854	594,883	57,971	175,536
Vehicles	1,574,044	1,189,972	384,072	382,081
Leasehold improvements	5,023,212	3,518,504	1,504,708	1,100,686
	\$ 7,996,712	\$ 5,638,217	\$ 2,358,495	\$ 2,082,255

Major funding for the acquisition of certain properties was received in prior years from the Ministry of Children, Community and Social Services ("MCCSS"). The Organization is therefore not able to dispose of these properties or to use the assets for other purposes without the consent of the MCCSS. If any such properties are sold and the proceeds of sale are not reinvested in another approved property within the fiscal year that the property is sold, a portion of the proceeds based on previous funding grants may be repayable to MCCSS.

4. Accounts payable and accrued liabilities:

Included in accounts payable and accrued liabilities are government remittances payable of \$84,584 (2018 - \$102,863) for payroll related taxes.

BRAMPTON CALEDON COMMUNITY LIVING

Notes to Financial Statements (continued)

Year ended March 31, 2019

5. Deferred contributions related to capital assets:

Deferred contributions related to capital assets represent the unamortized amount of donations and grants received for the purchase of capital assets.

The amortization of capital contributions is recorded as revenue in the statement of operations.

	2019	2018
Balance, beginning of year	\$ 328,273	\$ 431,098
Contributions received	13,112	108,300
Less amounts amortized to revenue	(80,283)	(211,125)
Balance, end of year	\$ 261,102	\$ 328,273

6. Invested in capital assets:

Invested in capital assets is calculated as follows:

	2019	2018
Capital assets	\$ 2,358,495	\$ 2,082,255
Funded by:		
Deferred contributions related to capital assets	(261,102)	(328,273)
	\$ 2,097,393	\$ 1,753,982

BRAMPTON CALEDON COMMUNITY LIVING

Notes to Financial Statements (continued)

Year ended March 31, 2019

6. Invested in capital assets (continued):

The change in this balance is calculated as follows:

	2019	2018
Excess of revenue over expenses:		
Gain (loss) on disposal of capital assets	\$ (73,902)	\$ 2,780
Amortization of deferred contributions related to capital assets	80,283	211,125
Amortization of capital assets	(600,391)	(590,962)
	(594,010)	(377,057)
Investment in capital assets:		
Additions to capital assets	981,194	544,261
Additions to deferred capital contributions	(13,112)	(108,300)
Proceeds on disposal of capital assets	(30,661)	(5,172)
	937,421	430,789
	\$ 343,411	\$ 53,732

7. Internally restricted net assets:

The internally restricted net assets represent amounts set aside by the Board of Directors for future operating requirements. The internally restricted net assets are not available for use without approval by the Board of Directors.

8. Unrestricted net assets:

Included in unrestricted net assets is an accrual of \$963,875 (2018 - \$1,017,311) relating to future obligations for vacation pay.

9. Related entity:

The Organization exercises significant influence over Brampton Caledon Community Housing Corporation ("BCCH") by virtue of its ability to appoint some of BCCH's Board of Directors. BCCH is a non-profit registered charity under registration number 13982 7752 RR0001, incorporated in 1993 without share capital under the Corporations Act (Ontario). It is administered by the executive of the Organization. BCCH, although not legally related, was formed to acquire, hold and lease land, and property to be used in connection with, for the benefit of, or to enhance the service or facilities of the Organization.

BRAMPTON CALEDON COMMUNITY LIVING

Notes to Financial Statements (continued)

Year ended March 31, 2019

9. Related entity (continued):

A financial summary of BCCH as at March 31, 2019 and March 31, 2018 is as follows:

	2019	2018
Financial position:		
Total assets	\$ 8,630,368	\$ 9,204,844
Total liabilities	1,886,982	2,763,335
Net assets	\$ 6,743,386	\$ 6,441,509
Results of operations:		
Total revenue	\$ 622,993	\$ 1,288,722
Total expenses	321,116	384,965
Excess of revenue over expenses	\$ 301,877	\$ 903,757
Cash provided by (used in):		
Operating activities	\$ 461,191	\$ 354,805
Financing activities	(839,896)	(454,194)
Investing activities	-	780,000
Increase (decrease) in cash	\$ (378,705)	\$ 680,611

The Organization leases properties for its program services from BCCH. The rental charges in the current year amounted to \$564,180 (2018 - \$588,036) based on market rates and are agreed to by the parties annually. The Organization also received an administrative fee of \$59,400 (2018 - \$59,700) during the year.

Included in accounts receivable are amounts due from BCCH in the amount of nil (2018 - \$11,203).

BRAMPTON CALEDON COMMUNITY LIVING

Notes to Financial Statements (continued)

Year ended March 31, 2019

10. Commitments:

The Organization is committed to payments under various operating leases for property and equipment as follows:

2020	\$	585,000
2021		256,000
2022		163,000
2023		127,000
2024		37,000

11. Financial risks and concentration of credit risk:

Liquidity risk:

Liquidity risk is the risk that the Organization will be unable to fulfill its obligations on a timely basis or at a reasonable cost. The Organization manages its liquidity risk by monitoring its operating requirements. The Organization prepares budget and cash forecasts to ensure it has sufficient funds to fulfill its obligations. There has been no change to the risk exposures from 2018.

12. Indemnification of officers and directors:

The Organization has indemnified its past, present and future directors, officers, employees and volunteers against expenses (including legal expenses), judgments, and any amount actually or reasonably incurred by them in connection with any action, suit or proceeding in which the directors are sued as a result of their service, if they acted honestly and in good faith with a view to the best interest of the Organization. The Organization has purchased directors' and officers' liability insurance with respect to this indemnification.

13. Economic dependence:

The future viability of BCCL is dependent upon continued support from the MCCSS.

BCCL receives a substantial amount of funding from the MCCSS, pursuant to a Service Contract entered into by both parties. The funding agreement for 2020 with the MCCSS has not yet been finalized.